

TO: Boys and Girls Sectional Swim/Diving Coaches at Keating Natatorium and Miami University

FROM: Pat Lunsford, Claudia Multer, Ward Billhimer -Managers

DATE: January 22, 2003

1. DETAILED TOURNAMENT REGULATIONS AND SCHOOL ASSIGNMENTS ARE POSTED TO www.ohsaa.org AND www.swdab.org.
2. Detailed DIVING information is posted to www.swdab.org and www.swimmeet.com.
3. The 2003 Cincinnati **BOYS** Sectional Swimming Championships will be held in the Keating Natatorium at St. Xavier High School as follows:
SWIMMING - Friday, February 7, 2003

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| Swimming Warm-Ups | 5:00 p.m. |
| Swimming Competition | 6:00 p.m. |

DIVING - Wednesday, February 5, 2003 at **Miami University**

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| Diving Warm-Ups | 5:00 p.m. |
| Diving Competition | 6:00 p.m. |
4. The 2003 Cincinnati Girls **DIVISION I** Sectional Swimming Championships will be held in the Keating Natatorium at St. Xavier High School as follows:
SWIMMING - Saturday, February 8, 2003

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| Swimming Warm-Ups | 10:00 a.m. |
| Swimming Competition | 11:00 a.m. |

DIVING - Thursday, February 6, 2003 at **Miami University**

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| Diving Warm-Ups | 5:00 a.m. |
| Diving Competition | 6:00 a.m. |
5. The 2003 Cincinnati Girls **DIVISION II** Sectional Swimming Championships will be held in the Keating Natatorium at St. Xavier High School as follows:
SWIMMING - Saturday, February 8, 2003

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| Swimming Warm-Ups | 4:00 p.m. |
| Swimming Competition | 5:00 p.m. |

DIVING - Tuesday, February 4, 2003 at **Miami University**

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| Diving Warm-Ups | 5:00 p.m. |
| Diving Competition | 6:00 p.m. |
6. There will not be a meeting this year. All entries are to be submitted electronically. The following items are to be mailed to Pat Lunsford, 1 Holyoke Court, Fairfield, Ohio 45014:
 - A. School Entry Form (which is to be signed by the Principal)
 - B. A current eligibility list **FROM THE SCHOOL**.These items must be received (not postmarked) by Friday, January 31, 2003.

Call Pat Lunsford to arrange for an alternate delivery if they cannot be mailed and received by the deadline. Electronic entries must be received no later than Sunday, February 2, 2003 at 4:00 P.M.

7. The electronic procedure (required for teams of 7 or more) for Sectional entries is the same as last year. Refer to www.swimmeet.com to obtain the information/instructions regarding downloading the file for your computer generated entry into the meet. You must e-mail the entry to Claudia Multer at claudiam@one.net no later than 4:00 P. M. on Sunday, February 2nd. **SUGGESTION** - Entry information should be downloaded by January 24th. Claudia Multer should be notified immediately of any difficulties. **THE OFFICIAL ENTRY FORMS(with swimmer's name and time) are posted to the OHSAA website which has a link on www.swimmeet.com. The OFFICIAL TEAM ENTRY FORM IS ALSO POSTED.**
8. Admission of \$5.00 will be charged (OHSAA mandated).
9. Teams and/or individuals must be accompanied by a coach or faculty representative of the school from which the swimmer or diver is entered. A parent is **NOT** an acceptable alternative, nor is an out-of-school coach, unless designated in writing by the principal **on school letterhead.**
10. A concession stand will be available for food and drinks.
11. Diving forms are available on www.swimmeet.com. For **DIVISION II GIRLS**, one sheet per diver must be turned in no later than 5:15 P. M. on Tuesday, February 4; for **BOYS**, 5:15 P. M. on Wednesday, February 4 and for **DIVISION I GIRLS**, 5:15 P. M. on Thursday, February 6. Copies will be made on site in the colors:

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|------------------------------|--------|
| Centerville/Wittenberg teams | BLUE |
| Keating teams | YELLOW |
| Anderson teams | GREEN |
12. Coaches are instructed to educate your swimmers on proper behavior, good sportsmanship and respect.
13. Coaches are responsible to see that the team areas are clean before they leave.
14. The meet is computerized - please be precise on your entries. All events are timed finals.
15. **Be sure to have your medical emergency forms at each session INCLUDING the diving.**
16. This information is also located on two web sites: www.swimmeet.com
www.swdab.org
17. Any questions need to be directed to Claudia, Ward, or Pat.

Sincerely,

Pat Lunsford
One Holyoke Court
Fairfield, Ohio 45014

Claudia Multer
1075 Oakmont Avenue
Hamilton, Ohio 45013

Ward Billhimer
1009 Marcie Lane
Milford, OH 45245